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Maharaja Surajmal Brij University, Bharatpur

Application For Re-valuation of Answer-Books-201.....

(A) Candidates should read the rules printed at the back of this form and also the following notes carefully before filling in this form.

- Note 1. The application form filled in and accompanied with a fee of Rs. 250/- per answer-book must reach the registrar with in Fifteen days excluding the date for declaration of result of the Exam.
2. The required fee should be remitted only through Micro Bank Draft drawn in favour of the **Registrar, Maharaja Surajmal Brij University, Bharatpur** (महाराजा सुरजमल ब्रिज विश्वविद्यालय, भरतपुर) or the same should be deposited in cash in the Registrar's Office **Indian Postal orders will not be accepted.**
3. Incomplete application or a application not accompanied with the requisite fee (Rs. 250/- per paper).
4. **Original Marks-Sheet must be attached with the form.**
5. Photo Copies of the application form will not be accepted. The re-valuation forms shall not be accepted in the Record Section of the University in person.

(B) Candidates should proceed further treating their **result as unchanged** for all purposes until declarations of the result of re-valuation for scripts (Ord. 157A).

(C) All Court Cases shall be subject to the jurisdiction of the Maharaja Surajmal Brij University, Bharatpur Headquarter at Bharatpur and not any other place.

(D) Revaluation is not Permission in Compulsory papers of UG Exam.

1. Elementary Computer
2. Environment Studies
3. M.Phil
4. M.A./M.Com/M.Sc./Semester Scheme (Grading System) Examination.

(E) **Regular Student should collect his original marks-sheet of revaluation from his/her college and Non-Collegiate student shall collect his/her revaluation marks sheet from his exam centre.**

To be filled in by the candidate in his own handwriting

1. Name of the Candidate
(IN CAPITAL LETTERS)
2. father's Name.....
3. Full Postal Address
(IN CAPITAL LETTERS)
4. Particulars of Examination at which appeared
Name of Exam Year..... Roll No. Result
5. Centre of Examination
6. Subjects in which revaluation is sought %& Mention Code No. Subject/Paper as per mark-sheet.

S. No.	Name of Examination	Subject/Paper Nomenclature	Subject Code & Paper No.	Max. Marks	Marks Obtained

7. Fee Remitted Vide Micro Bank Draft No. Dated For Rs.

Date

Full Signature of the Candidate
Address (IN CAPITAL LETTERS)

Tel./Mobile No.

RULES FOR RE-VALUATION OF ANSWER BOOK(S)

1. Revaluation of answer books shall be permissible in not more than 25% of the theory paper which a candidate actually appeared at an examination. Where the number of papers in which a candidate appeared at an examination happens to be an odd number, be permitted up to whole number i.e. if an examination consists of 5 papers the candidates can apply for revaluation of answer-books up to 2 papers.
2. Notwithstanding the aforesaid provisions, revaluation of answer-books, shall not be permitted in respected:
 - (i) Compulsory paper – Ele. Comp. And ENVS (ii) the scripts of Practical Examinations/Sessional/Periodical Tests, Dissertation thesis and viva-voce (iii) all supplementary examinations, special examination, part examination back papers and boycotted papers.(iv) M.Phil, M.A., M.Com. M.Sc., Semester Scheme (Grading System) Examination. (V) The papers in which Grievance Committee resolved the Grievances of students.
- N.B. (i) 'Part Examination' means an examination at which a candidate appears in those subject(s) paper(s) only which has yet to clear.
(ii) "Boycotted Papers" means the papers in which a candidate having boycotted the examination earlier is allowed another chance to appear (IV) M.Phil, M.A., M.Com. M.Sc., Semester Scheme (Grading System) Examination.
3. A candidate who wishes to apply for revaluation of his answer-book(s) must submit his application on the prescribed form together with the requisite fee to the Registrar before expiry of Fifteen days excluding the date of the declaration of his examination result. Applications not received in the prescribed form or by the due date or without the requisite fee shall be rejected. Incomplete application forms will also be rejected.
4. If a candidate wants his/her answer books of any other papers also to be scrutinized he/she will have to apply for the same separately in accordance with the provision of O.157.
5. A candidate shall be required to pay a fee of Rs. 250/- per paper (not subject) for re-valuation of answer books, which will not be refunded, except when the candidate is allowed to withdraw his application as permitted above.
6. (i) If the award second examiner (revelator) is more than the award of the first examiner subject to a limit of 20% of the maximum marks prescribed for the paper, the same shall be taken as the marks obtained on revaluation. In case the award of the second examiner (revelator) exceeds the above limit of 20% the answer-books shall be referred to a third examiner and the average of the two closest awards shall be taken into account. If the three awards are uniformly spread, then the middle award shall be taken into account.
(ii) (a) if the award of the second examiner (revaluator) is less than of the first examiner upto the extent of 5% of the maximum marks prescribed for the award of the first examiner shall stand.
(b) In case the award of the second examiner (revaluator) is less than that of the first examiner & the decrease is more than 5% but not more than 20% of the maximum marks prescribed for the paper, the average of the two awards shall be taken as the marks of revaluation provided the result of the candidate is not effected adversely, i.e. his division in not changed or he does not get supplementary instead of pass or he does not fail instead of supplementary or he does not fail in an individual paper/subject instead of pass. In such cases the marks shall be decrease to the extent that his result is not affected adversely.
(c) If the award of the second examiner (revaluator) is less than of the first examiner and the decrease in marks exceeds 20% of the maximum marks prescribed for the paper the answer-books shall be referred to a third examiner and the average of the two closest awards (the middle award in case the three awards are uniformly spread) shall be taken as the marks of revaluation subject to the provision mentioned above in sub-clause (ii) (b).
7. IN CASE A CANDIDATE DOES NOT SUBMIT HIS/HER ORIGINAL MARKS SHEET ALONGWITH THE APPLICATION FORM FOR REVALUATION, HIS/HER APPLICATION SHALL STAND REJECTED.
8. A candidate who is declared eligible for Supplementary Examination as a result of revaluation shall be permitted to appear at the usual Supplementary Examination or if the same is already over, at the time of next Main Examination. Such a candidate will also be eligible to appear at the next higher examination as a non-collegiate candidate, if such facility exists for the examination concerned.
9. A candidate who becomes eligible to seek admission to the next higher class consequent upon the improvement of his/her result on revaluation in the middle of a session shall be considered eligible for admission to that class within 21 days from the date of communication of the revaluation result but not later than 31st December of the same session. In such cases the attendance shall be counted from the date of admission.
10. Candidates desirous to apply for re-valuation may treat their result as "No Change" for submission of application forms for appearing at the ensuing examination within due dates. In case their result Changes consequent upon re-valuation, the application forms submitted by them will be amended accordingly if a request to that effect is made by the candidate.